



PRESCHOOL WAITING LIST

Please complete the details overleaf to place your child's name on the waiting list for enrolment in the preschool program when she/he is eligible, as outlined in the DECD Preschool Enrolment Policy.

You will be notified if a place is available prior to your child's anticipated commencement date; you will then be asked to complete a Preschool Enrolment Form.

The number of vacancies available at each intake depends on the preschool's physical capacity and the number of children leaving to go to school and therefore will vary at each intake.

INFORMATION PRIVACY STATEMENT

The Department for Education and Child Development (DECD) is committed to respecting the confidentiality of information provided by children/students and parents, for example, information requested on child/student enrolment forms. The information requested in this form is to enable the site and DECD Regional Office to manage projected enrolments.

The information provided on the waiting list form is stored securely in local school/preschool and DECD databases. The disclosure of personal information held by Government is regulated by the information privacy principles (see reference above). Unless required to do so by a law of the State or Australian Government, as permitted by the information privacy principles or in accordance with the information sharing guidelines (see below), DECD will not otherwise disclose the information to others without your consent.

INFORMATION SHARING STATEMENT

There will be occasions where sharing information with others outside this site will be important to your child's child care placement. In these circumstances, DECD follows the SA Government's *Information Sharing: Guidelines for promoting the safety and wellbeing of children, young people and families (ISG)*. www.gcyp.sa.gov.au

Under the ISG your consent for the sharing of personal information about your child will be sought and respected in all situations unless:

- it is unsafe / impossible to gain consent or consent has been refused and
- without information being shared, a child or children will be at increased risk of serious harm.

Additional Contact details:

Email address: _____

Do you regularly access email Yes/No

Please write clearly

We **cannot guarantee sessions** until an offer of a place has been made and enrolment numbers are finalized. Currently we offer full day sessions and have 2 set groups. Session times will also be confirmed at this time. Where possible we do try to place children attending the same school together to support friendships and transition.

You may make a **REQUEST** for a group below.

- Group 1 - Monday & Tuesday. Group 2 - Wednesday & Thursday Undecided

Preschool Preferences - Please number preschools in order of choice 1-3	
<input type="checkbox"/>	Adelaide Miethke Preschool Cnr Oval & Cedar Avenues, Woodville South SA 5011 PH: 8345 5019
<input type="checkbox"/>	Allenby Gardens Preschool Barham Street, Allenby Gardens SA 5009 PH: 8346 1541
<input type="checkbox"/>	Challa Gardens Preschool Humphries Terrace, Kilkenny SA 5009 PH: 8445 1194
<input type="checkbox"/>	Kilkenny Preschool Jane Street, West Croyden SA 5008 PH: 8347 0039
<input type="checkbox"/>	Parks Children's Centre Trafford Street, Angle Park SA 5010 PH: 8243 5582
<input type="checkbox"/>	Pennington Children's Centre Butler Ave, Pennington SA 5013 PH: 8268 1200
<input type="checkbox"/>	Renown Park Children's Centre Napier Street, Brompton SA 5007 PH: 8346 4306
<input type="checkbox"/>	Woodville Gardens Children's Centre Ridley Grove, Woodville Gardens SA 5012 PH: 8414 8688
<input type="checkbox"/>	Seaton Children's Centre Balcombe Ave, Seaton SA PH: 8235 9958
<input type="checkbox"/>	Other ... please detail

If Adelaide Miethke Preschool is your local preschool you **DO NOT** need to enroll in another site.

Site details

Site name:

Child details

First name:
 Surname/ Family name:
 Date of birth:

* Proof of age must be provided prior to enrolment

Gender: Male Female
 Address:
 Suburb/Town:
 Postcode:

In which country was your child born? Australia Other
 Please specify

If your child speaks a language other than English at home, what languages (including English) does your child speak?

Is your child of Aboriginal or Torres Strait Islander origin?
 No Yes, Aboriginal Yes, Torres Strait Islander

Is this child under the Guardianship of the Minister for Families and Communities or in alternative care?
 No Yes

If Yes, further details must be obtained from the confidential Families SA-DECD Information Sharing Form at the time of enrolment, supplied to the preschool site leader by the child's Families SA caseworker.

Does your child have any additional needs or a diagnosed disability?

No Yes
 If yes, please provide details:

Does your child have a medical condition that may require support?

No Yes
 If yes, please provide details:

Parent / Guardian details

Given name:
 Family name:
 Relationship to child:
 Signature:

Home phone:
 Mobile:
 Email:
 Date:

Details of person completing waiting list form (if other than parent/ guardian)

Name:
 Signature:

Role:
 Date:

Site use only

Priority of Access assigned
 Preschool preferences

 Closest Preschool

Term dates			
	2014	2015	2016
T 1	28/1-11/4	27/1-10/4	1/2-15/4
T 2	28/4-4/7	27/4-3/7	2/5-8/7
T 3	21/7-26/9	20/7-25/9	25/7-30/9
T 4	13/10-12/12	12/10-11/12	17/10-16/12

Anticipated Preschool start dates
 Early entry (if eligible and capacity permits)
 start: term year
 Date:
 Pre entry start: term year
 Date:
 Preschool start: term year
 Date:
 School start: term year
 Date:

Date enrolment details entered in EYS:

 EDID:
 Date contacted:
 If place available, enrolment interview scheduled on
 Time
 Enrolment form completed on:
 Group/Room: